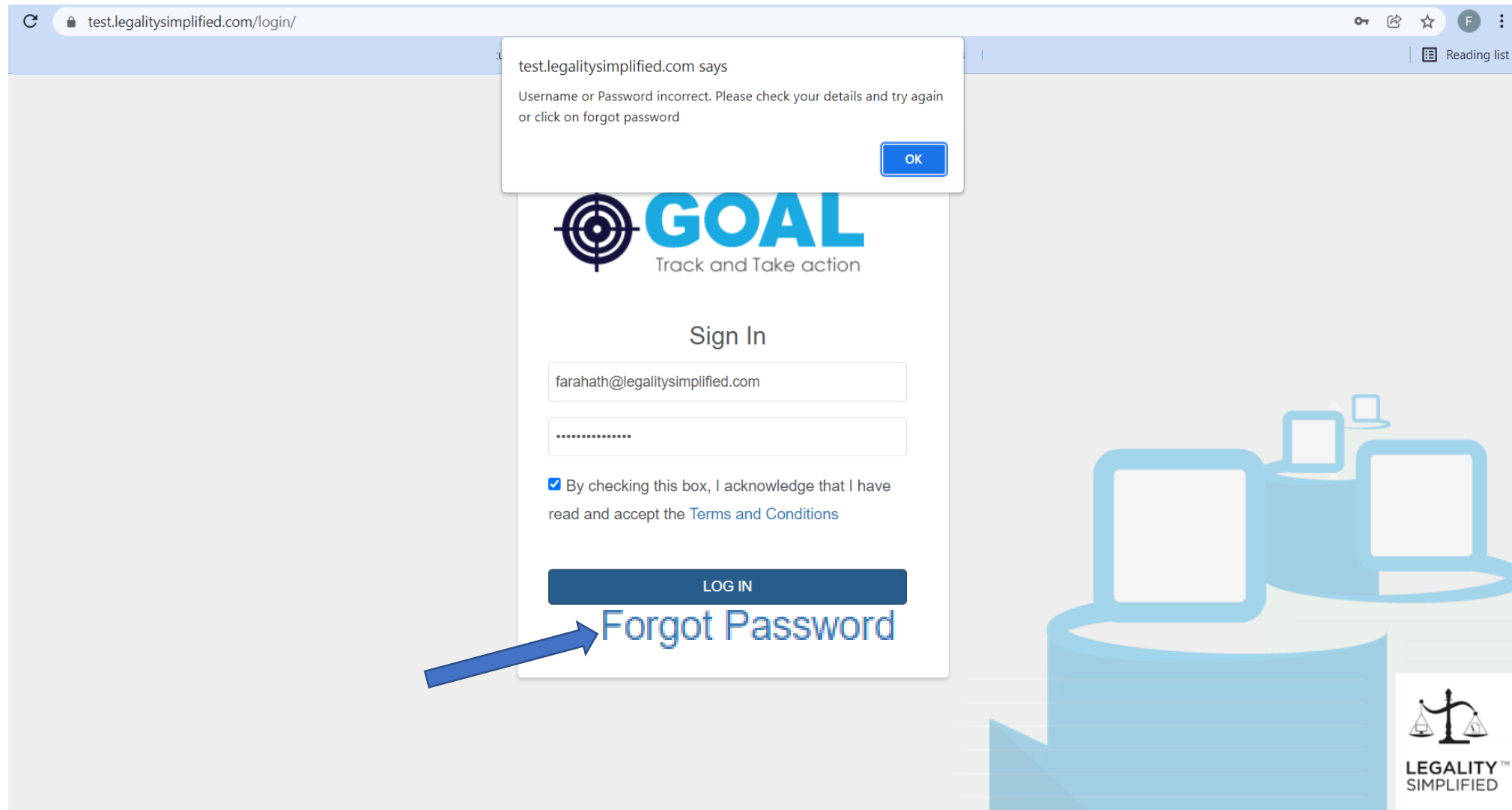


RESET PASSWORD IN GOAL



HOW TO RESET PASSWORD IN GOAL APPLICATION?

Step 1: Click on “Forgot Password” link on the login page.

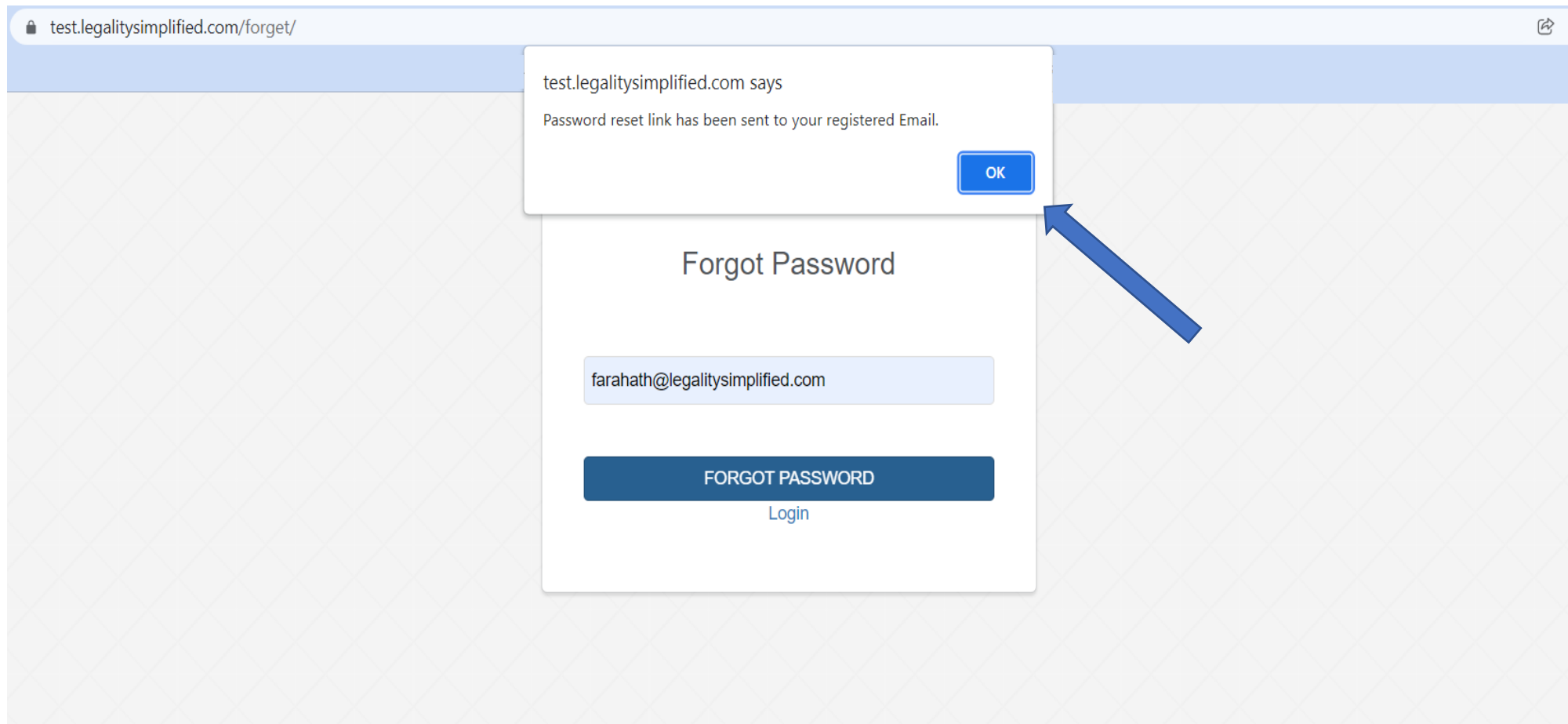


Step 2 : Enter the username (email ID) and click the “Forgot Password” option again.

The screenshot shows a web browser window with the address bar displaying `test.legalitysimplified.com/forget/`. The main content area has a light gray background with a subtle diamond pattern. In the center, there is a white rectangular form titled "Forgot Password". Inside the form, there is a text input field containing the email address `farahath@legalitysimplified.com`. Below the input field is a blue button with the text "FORGOT PASSWORD" in white capital letters. A blue arrow points from the left towards this button. Below the button, the word "Login" is written in a smaller, blue font.

Step 3 : If you are a registered customer, you will receive a message which says “Password Reset link has been sent to your registered email id”.

If you are a registered user, but get a message that username does not exist, it is a good idea to check for any leading or trailing blank spaces in the email id.



Step 4 : You will receive the password reset link from GOAL to your registered email id.

This link is valid for 12 hours. Therefore please Click on the password reset link within the stipulated time.



Dear **Ms.Farahath**,

Recently a request was submitted to reset your password. If you did not request this, please ignore this email. It will expire and become useless in 15 hours time.

To reset your password, please visit the url below:

<https://test.legalitysimplified.com/reset?key=73677113861fa64aa529e1685ebd8eea602f7ce45eed97ea73798c>

Please enter the password of your choice and submit to reset the password.



For any clarifications please contact us at goal@legalitysimplified.com

To ensure you do not miss out on important emails and alerts from us, we Request you to please ensure that emails from this email-ID are NOT SET as spam.

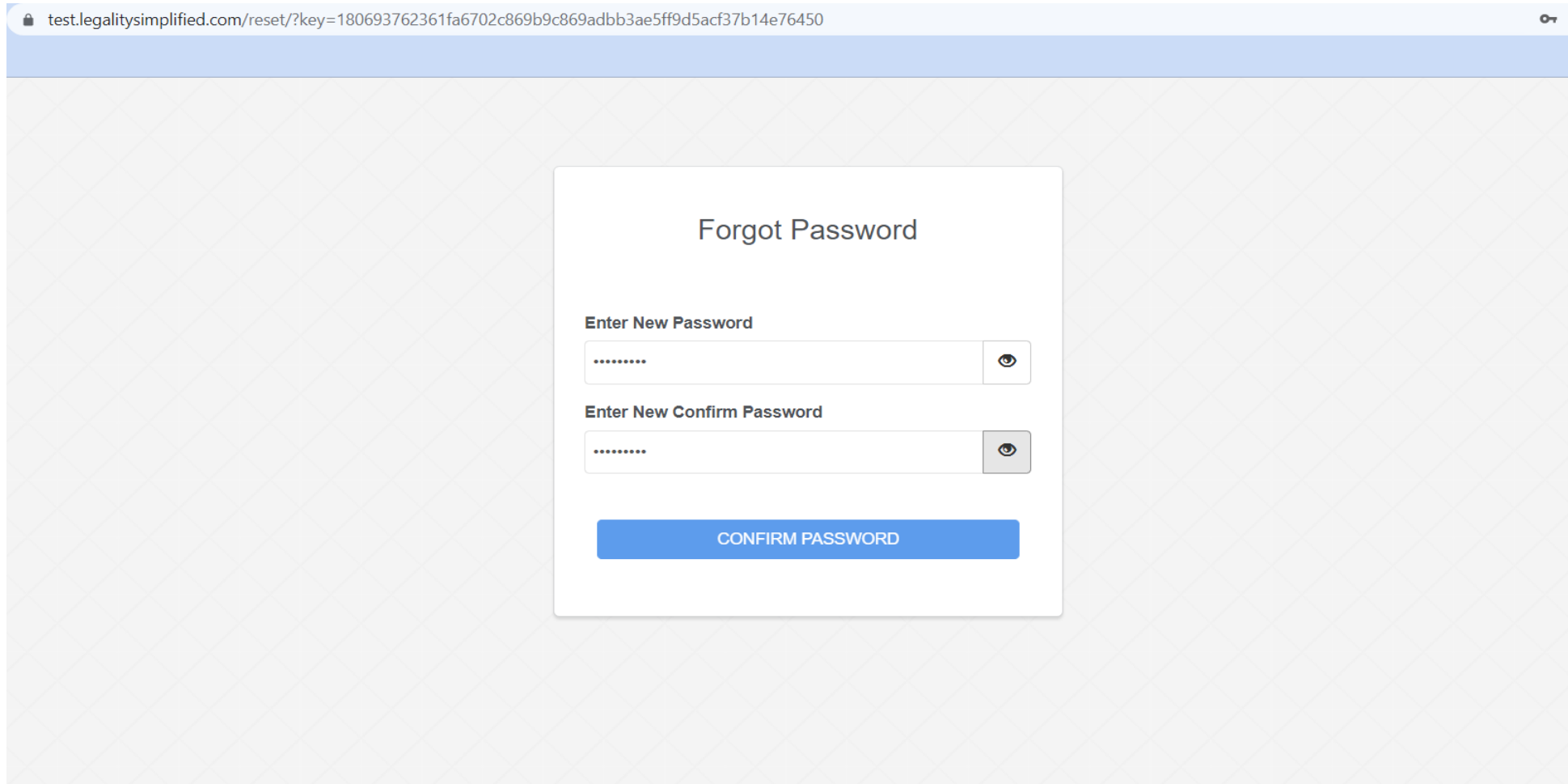
Best regards,
Legality Simplified

← Reply

→ Forward

Step 5 : You will be routed to a page where you can provide your new password.

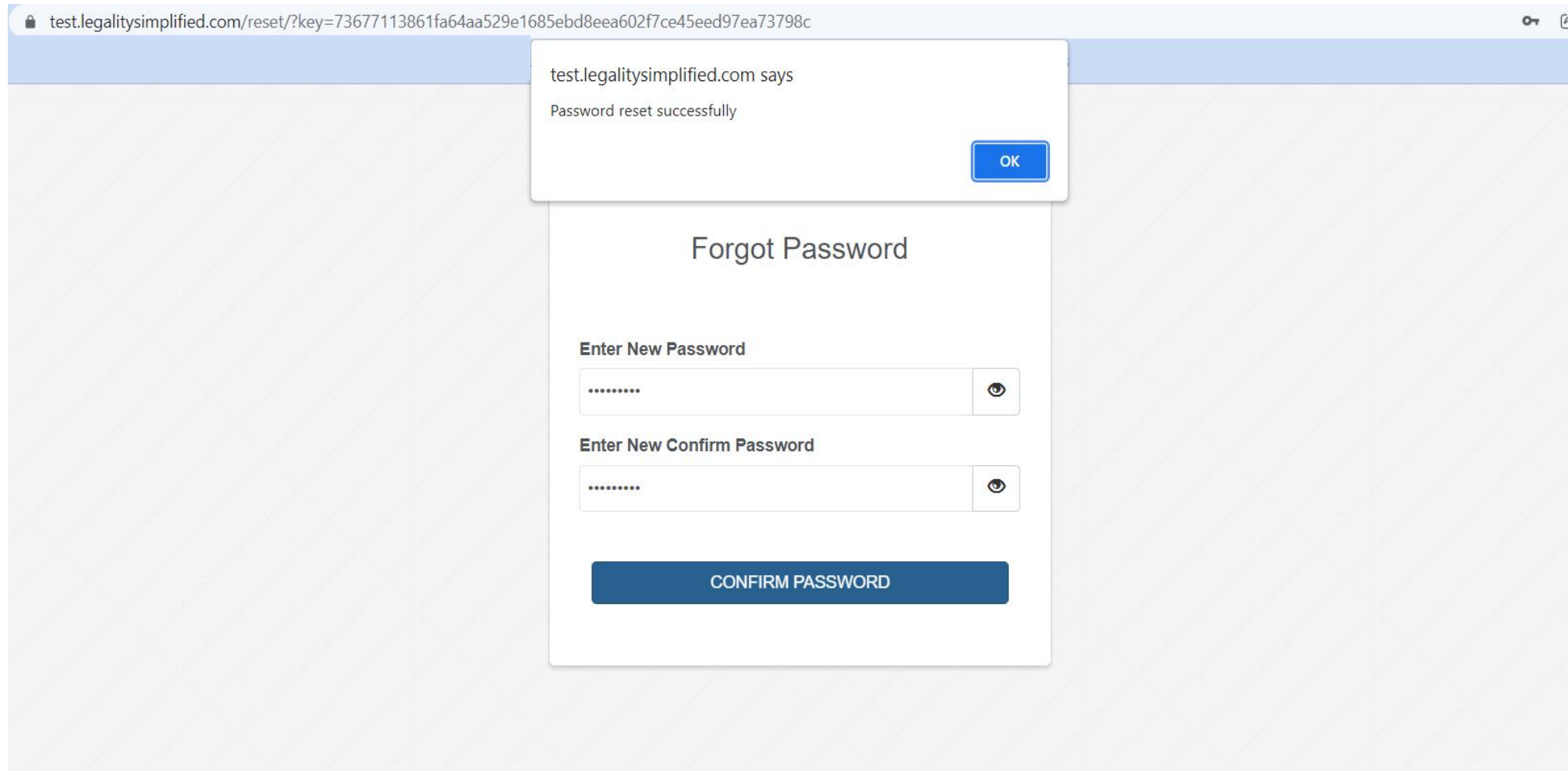
Type the password twice in the given fields for confirmation. If required, You can also click on the “eye” symbol to unhide and view the password entered.



The screenshot shows a web browser window with the address bar displaying the URL: `test.legalitysimplified.com/reset/?key=180693762361fa6702c869b9c869adbb3ae5ff9d5acf37b14e76450`. The page has a light blue header bar. The main content area has a light gray background with a subtle diamond pattern. In the center, there is a white rectangular form titled "Forgot Password". Inside the form, there are two input fields. The first is labeled "Enter New Password" and contains a series of dots. To its right is a small gray button with an eye icon. The second input field is labeled "Enter New Confirm Password" and also contains a series of dots, with a similar eye icon button to its right. Below these fields is a blue button with the text "CONFIRM PASSWORD".

Step 6 : Click on the “Confirm Password” button to change the password. The moment it is clicked, you will get a popup stating “Password reset successfully”.

Subsequently you can go back to the login screen and enter the new password to login.



The screenshot shows a web browser window with the address bar displaying `test.legalitysimplified.com/reset/?key=73677113861fa64aa529e1685ebd8eea602f7ce45eed97ea73798c`. A white popup dialog is centered on the screen, containing the text "test.legalitysimplified.com says" and "Password reset successfully", with a blue "OK" button in the bottom right corner. Below the popup is a "Forgot Password" form. The form has a title "Forgot Password" and two input fields: "Enter New Password" and "Enter New Confirm Password". Both fields are masked with dots and have an eye icon to toggle visibility. A large blue button labeled "CONFIRM PASSWORD" is at the bottom of the form.